

VILLAGE OF MOUNT KISCO

WESTCHESTER COUNTY, NEW YORK
104 Main Street
Mount Kisco, New York 10549

PLANNING BOARD APPLICATION FOR PERMITS TO DISTURB SENSITIVE NATURAL AREAS (Including Wetland, Drainage Control, and Steep Slopes Permits)

Date _____ Case Number _____

▪ **Property Information:**

Street Address _____ Property Size (acres): _____

Tax Map Designation of Property: Section _____ Sheet: _____ Block: _____ Lot: _____

Zoning District: _____ Flood Insurance Zone: _____

Type of Proposed Improvement: New Building (), Site Work Only (), Addition (), Demolition (),

Other () _____

▪ **Applicant Information:**

Applicant Name _____

Applicant Address _____

Day Phone Number _____ Fax Number _____

Email Address _____

Owner Name (if different from above) _____

Owner Address _____

Day Phone Number _____ Fax Number _____

Email Address _____

▪ **Architect/Landscape Architect/Engineer or Surveyor:**

Firm: _____ Contact: _____

Address: _____

Day Phone Number _____ Fax Number _____

AFFIDAVIT OF OWNERSHIP

I, _____ being duly sworn, depose and state that _____ is the owner on fee or contract vendee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of my knowledge and belief.

Signature of Applicant _____ **Date** _____

Notary Public, Westchester County _____

Estimated Cost of Improvement \$ _____

In such cases where the total estimated market value of the proposed project, including labor and materials, exceed the sum of five thousands dollars (\$5,000.00), the plans and the specifications shall be prepared by a professional engineer or architect or landscape architect, all duly licensed for such work by the Education Department, State of New York, or by the U.S. Conservation Service or by an appropriate agency of the State of New York. A permit fee of \$500.00 is required for all projects valued under \$10,000.00. A permit fee of \$1,000.00 is required for all projects valued over \$10,000.00.

1. Does the subject property contain wetlands, wetland buffers, or drainage control systems as defined in §107 Wetlands and Drainage Control of the Mount Kisco Village Code?

Yes _____ No _____

2. Does the subject property contain steep slopes as defined by §110-33.1 Natural Resources Protection Regulations?

Yes _____ No _____

3. Will the proposed action or project disturb rock outcrop or ledge material? If yes, by what means?

4. Will the proposed action or project result in a disturbance (permanent or temporary) to wetlands/wetlands buffer or other modification of natural topographic contours such as steep slopes, hilltops, or ridgelines?

Yes _____ No _____

a. Provide the approximate area of disturbance that would occur as a result of the proposed action or project in wetlands/wetland buffers or on steep slopes, hilltops, or ridgelines:

Wetlands

Steep Slopes

Wetlands _____ acres/sq. feet _____ acres/sq. feet with steep slopes 15-25%

Wetland Buffers _____ acres/sq. feet _____ acres/sq. feet with very steep slopes >25%

_____ acres/sq. feet within ridgeline or hilltop

5. Will the proposed action or project require materials (cut/fill) to be deposited or removed from the site?

Yes _____ No _____

a. Provide the nature and amount of material to be deposited or removed from the site (indicate with a +/- sign whether or not the material will be deposited or removed):

Type of material _____

Amount of material _____ cubic yards.

6. Will the proposed action or project include the construction of retaining walls greater than six feet in height or 60 feet in length?

Yes _____ No _____

Please describe the proposed action or project and provide an explanation for why the proposed activity cannot be located outside of the sensitive natural area (i.e., wetland, watercourse, wetland buffer, steep slope, ridgeline, or hilltop). The objective being to first avoid such a resource, then if unavoidable, minimize the impact to the resource, and lastly mitigate such impact as a last resort.

The following information shall be included with the application form as specified by Chapter 107, Wetlands and Drainage Control and/or §110-33.1 Steep Slopes:

1. Detailed plans and specifications for the proposed action or the project drawn to scale of not less than one inch represents 30 feet, such plans shall show the following:
 - Location of proposed construction or disturbance and its relations to the property lines, easements, buildings, roads, walls, wetlands and wetland buffers, and watercourses within two hundred fifty (250) feet unless a greater distance is deemed appropriate by the Planning Board.
 - Location of any existing or proposed well and depth thereof and of any waste disposal system, including sewer lines, within one hundred (100) feet of the proposed operation or project.
 - Estimated quantities and the nature of any excavation/fill.
 - Existing and adjusted contours at (2) foot intervals in the areas of the proposed operation or project and to a distance of one hundred (100) feet beyond.
 - Details of any drainage or erosion-control system (retaining walls or like constructions) proposed both for the conduct of the work and after the work.
 - Where creation of a lake or a pond is proposed, details of the construction of any dams, embankments, outlets or other water control devices.
 - For disturbance on steep slopes, hilltops, and ridgelines provide: 1) location and size of areas by soil type within the area of the proposed disturbance and to a distance of 100 feet surrounding the area of disturbance; 2) cross sections of steep slopes areas proposed to be disturbed; 3) an erosion and sedimentation control plan prepared in accordance with the requirements specified in §110-33.1.A.(2)(d)[1][h][viii].
2. Applications affecting water retention capacity, water flow or other drainage characteristics of any pond, lake, reservoir, natural drainage system or wetland shall include a statement of the impact of the project on upstream and downstream areas giving appropriate consideration to other than normal levels of water courses and amounts of rainfall.
3. Applications for Steep Slopes Permits shall also list all property owners adjacent to, across streets from, and downslope within 500 feet of the property and any additional property owners deemed appropriate by the Planning Board. In addition, a statement prepared by a licensed architect, registered landscape architect, or engineer shall be submitted that describes the following:
 - methods to be used in overcoming foundation and other structural problems created by slope conditions, in preserving the natural watershed and in preventing soil erosion; and
 - methods to be used to eliminate or mitigate water runoff on all adjacent properties and any other property that will be naturally affected by increased water runoff.

Filing and number of copies:

Eleven (11) completed copies of the application and the specified plans and documentation, shall be filed with the Planning Board. Plans for Steep Slopes Disturbance must be sealed.

One (1) additional copy, together with a copy of the plan thereof shall be filed with the Village Clerk. Applications under this local law involving financial subdivision or site development plan approval by the Planning Board shall be submitted prior to the application for such subdivision or site development plan approval.